



Committee Meeting 7-2016

Date: 7th March 2017

Time Start: 19:00

Location: DSR Training Room

Attendees:

- Alex Wade (AW)
- Jodie Stembridge (JS)
- Margaret McIlroy (MM) – via telephone conference
- Vilma Fitzgerald (VF) – via telephone conference

WAMBA's Vision:

Mountain biking is recognised as a mainstream, positive and family-friendly activity, where everyone is or knows a mountain biker.

And for Western Australia to embrace sustainable mountain biking as a leading recreational and tourism experience by delivering opportunities, maximising participation and sharing the benefits.

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1. Apologies

The following apologies were received by email:

- Cathy Young (CY)
- Ben Pruden (BP)
- Bryan Stevenson (BS)
- Peta Demidenko – WestCycle (PD)

2. Minutes of Previous Meeting

The minutes from 29th November 2016 (5-2016) and 31st January 2017 (6-2016) meetings were circulated to committee members prior to the meeting for review and unanimously accepted as accurate via email.

3. Treasurer's Report

The Treasurer's Report from 1st February to 28th February 2017 was circulated to the committee prior to the meeting for review. The report was unanimously approved via email for inclusion in the minutes and is attached at the back.

Account Balance

Balance at 31 st January 2017	\$21,180.02
Balance at 28th February 2017	\$21,395.02
<i>Total in</i>	<i>\$215.00</i>
<i>Total out</i>	<i>Nil</i>

4. President's Report

The latest report from AW was emailed to the committee prior to the meeting. The report was unanimously approved for inclusion in the minutes and is attached at the back.

Discussion:

- John Forest NP Trails Discussion on Facebook – looks like one of the contributors to the discussion on KMBC page, James Loubowski might have been a false account set up by a political party to stir up interest ahead of election.
- MTBA visit to WA – AW still working on getting them over here to improve our relationship.
- OSP Review with DSR and WestCycle – AW is keen to address their concerns and “Things we need to do” at the next meeting, in order to demonstrate to DSR that we are doing something to improve our organisation.
- Policy 13 – KMBC are meeting with Department of Water about the valley trails. Pemberton and Margaret River are high risk areas, so need to work on strategies with the relevant clubs/ stakeholders on how we’re going to tackle this issue.

Action: Email AW’s research on Policy 13 to clubs (JS).

Action: Contact Mark Hudson (Pemberton) and MRORCA (AW).

5. WestCycle MTB Team Update

PD emailed a follow up to queries from the committee at the previous meeting on 31st January (6/2016):

- Goat Farm - The Framework has been approved. I have created a draft tender document that has been sent to the Steering Committee late last year. Beside Stephnie from DPaW, I am yet to receive any feedback from the Steering Committee members.
- State MTB Trail Hub - As Alex outlined, we are working towards the development of a combined project that is asking for approx \$30million for the construction of 9 trail hubs (including multi recreational trail activities). This is highlighted in the State Election campaign document. The 3 business cases are with the Dept of Regional Development who are conducting the due diligence on each as we speak. That is the only update I have been provided.
- PPMP - as outlined, each Minister (including Shadow Ministers) were provided a hardcopy of the PPMP public consultation draft.

WA MTB Strategy

- Club affiliation process - the process is ready to go. All we require is the WAMBA benefits as approved by the Committee to be included in the content. I understand that you have many other priorities but as this is a deliverable for Year 2 of the Strategy. If you would like to delay the process into Year 3 (i.e. July), please let me know as we will have to provide comment to the Reference Group and the acquittal statement outlining the reason for the delay.

6. Agenda Items

No.	Item/ Status/Decision / Action	Who is Responsible
1	Club Consultation Update	Alex
	No review of POC club engagement for the past month has yet been done. AW the only one who has contacted his allocated clubs. Vitally important every committee member puts time and effort into communicating with clubs, as this is the essence of what WAMBA is about.	

	<p>Cape Mountain Bikers – relationship with Council has broken down somewhat with an excessively large insurance requirement for Meelup on the table.</p> <p>Esperance – looking for support from WAMBA to help get unsanctioned trails formalised.</p> <p>Action: Follow up with committee members (JS).</p>	
2	<p>Implementation Plan Update</p> <ul style="list-style-type: none"> ▪ Policy 13 ▪ Club Communications ▪ Member Communication ▪ Constitution – AW would like new version to be voted on at AGM <p>Action: Complete a board and strategic plan review at next committee meeting (AW).</p>	Alex
3	<p>WAMBA Trailer</p> <p>This is currently housed at Louise’s place, so needs to be moved to another location – preferably of a committee member. The idea is still to offer it to clubs to use for 3-6 month periods at a time.</p> <p>Action: Relocate trailer to Alex’s place (AW).</p> <p>Action: Send an email out to clubs to see if any would like to use it (JS).</p> <p>Action: Follow up on purchase of tools to be put into trailer (JS).</p>	Alex
4	<p>Jarrahdale Maintenance Project</p> <p>A proposal from Common Ground Trails (CGT) for maintenance work at Langford Park, Jarrahdale has been circulated to committee members prior to the meeting. With events like Wembley Cycles 6 Hour and Hardwood 50 being run there, it’s more important than ever to get this work done and CGT are happy to do it.</p> <p>According to MM, Paul Neve is ready to go – just waiting on the go-ahead from Steph (DPaW).</p> <p>Action: Send joint email to Paul Neve and DPaW to find out what needs to be done to progress this project (MM).</p>	Margaret
5	<p>MTB National Championships, Qld – travel as chaperone</p> <p>Discussion: JS offered to travel to the MTB Nationals (being held in Qld on 17th-20th March) as a female chaperone with the WA State Team. While over there, she will be able to cover the progress of the team and promote the first year of the new high performance programme via WAMBA’s social media channels, as well as having the opportunity to further strengthen our relationship with MTBA and network with clubs from other states.</p> <p>She emailed the committee prior to the meeting to ask if WAMBA would cover the cost of her flights and accommodation at a total of \$720.48.</p> <p>Decision: MM and BS approved via email. AW and VF approved during the meeting, with no objections from BS or CY. Reimbursement of expenses mentioned was therefore approved by majority.</p>	Jodie

	Action: Payment of \$420.48 to JS for reimbursement of flights and \$300.00 to WestCycle for cost of accommodation. Payment set up by JS with second approval by BS.	
6	WAMBA's AGM	Jodie
	<p>We need to start thinking about setting a date in April and location for our upcoming AGM. Last year it was held at DSR on a Tuesday night with 14 in attendance. As per the constitution, 21 days' notice must be given for the AGM. The committee position descriptions should also be advertised at the same time. If it's a Tuesday night, it'll be at DSR. If it's a Saturday, it'll be at Kalamunda. Dates in April:</p> <ul style="list-style-type: none"> ▪ Saturday 29th April is a possible date as no racing is scheduled. ▪ Tuesday 25th April is ANZAC Day, so a definite no. ▪ Saturday 22nd April is out due to Karri Cup. ▪ Tuesday 18th April is the day after Easter Monday, so questionable as to whether this is suitable. ▪ Saturday 15th April is out due to Easter break. ▪ Tuesday 11th April could be suitable. The notice would have to go out by Tuesday 21st March. <p>Discussion: not sure that having it on a Tuesday night at DSR got the best attendance. Keen to try having it back at Kalamunda on a Saturday, so the best date is <i>Saturday 29th April</i>. In order to help improve the number of people volunteering for the committee, aside from having to advertise for the set official roles as per the constitution, we should advertise specific jobs/ projects that need to be done (as per implementation plan).</p> <p>Action: Send out notice of AGM and job descriptions before Saturday 8th April (JS).</p> <p>Action: Book meeting room at Calamuunda Camel Farm (JS).</p>	

7. AOB

No.	Item/ Status/ Decision / Action	Who is Responsible
1	Malware on WAMBA Website	Jodie
	<p>As noted in recent emails, WAMBA's website was hacked about 10 days ago. After putting out the call for technical help, Dean Wright offered to have a look to see what could be done to fix it. Through his investigations and after finding out from ex-President Jake Hannah that the only backup was a manual one done in 2014, it looks like a full rebuild is going to be the only way to go. We still need to find out whether any content can be saved. This is frustrating and costly, but we might be able to get a DSR grant to fund this rebuild.</p> <p>WAMBA is extremely grateful to Dean for all the time and effort he's put into helping get our website back up and running as soon as possible. JS will continue to work with him.</p> <p>Action: Contact DSR about a technology grant for website rebuild (JS).</p>	
2	Race Reports	Vilma

	<p>VF expressed disappointment in the lack of acknowledgement of female participation within GE race reports, especially when compared to other disciplines. She feels the tone and content of the reports doesn't do anything to encourage more females into the discipline, and would like to see them be more relevant and inclusive.</p> <p>Action: Discuss concerns with WAGE director (AW).</p>	
3	Legends of Cycling Dinner	Alex
	<p>An email invitation from WestCycle to the <i>Legends of Cycling</i> Dinner, being held on Wednesday 15th March at 6:30pm, was circulated by AW.</p> <p>"In a major coup for Perth we have secured an exclusive dinner with Jens Voigt, Jack Bobridge and Travis Meyer. Never before have these three recently retired cycling legends been seen together on stage and I'd like to invite you and your network to attend the dinner. Tickets are strictly limited and will be on a first in first served basis, there will be a waiting list once the event sells out so get in early".</p> <p>The tickets are \$120pp (discounts for group bookings of 5 or 10). Included in this cost will be a 2 course meal and wine. Any interested WAMBA committee members should reply to the email.</p>	

Meeting Closed: 19:30pm

Next Meeting: Tuesday 28th March (8-2016) at DSR



Treasurer's Report February 2017.

Period 1 February – 28 February

Income

Fundraising - MTBA Memberships	\$215.00
Total	\$215.00

Expenses

Nil	0.00
Total	0.00

Surplus / (Deficit)	\$215.00
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Cash at Bank	\$21,395.02
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Grants	\$15,382.00
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WAMBA Funds (Balance)	\$6,013.02
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Operational	Strategic	Relationship
Current period		
7/2/17: PPMP steering committee meeting 9/2/17: DSR OSP assessment LotteryWest negotiations – failure to acquit funds for Murray Valley		6/2/17: DPaW RE Crave mountain bike event 15/2/17: DPaw RE Park Road trails (John Forrest National Park) 19/2/17: Rod Parson (Esperance MTB Association) RE Dempster Head trail closure
Next period		
Board evaluation planning	Continue Policy 13 research/planning	MTBA – schedule visit to WA now that restructuring has been finalised
Constitution update	OSP planning	KMBC RE Policy 13 partnership
Planning/timetable for next AGM	Policy 13 risks with key clubs: SW clubs in vicinity of <ol style="list-style-type: none"> 1. Pemberton (most proximate to dam with high stream flow potential); 2. Margaret River; 3. Wungong; 4. Forsyth's Mill Cape Range Riders	
WestCycle		

TASKS TO BE DELEGATED:

1. Budget for implementation plan
2. Set-up WAMBA on PayPal so that TrailForks donations can be receipted by WAMBA
3. Transition TrailForks "trail karma" to WAMBA in consultation with KMBC
4. 2018 race calendar
5. 2018 Industry day

TASKS TO BE FOLLOWED UP:

1. Conflict of interest guidelines
2. Website feedback page
3. Committee member email addresses
4. Club contact records

Notes on OSP Review session – 9 February 2017 at WestCycle

Present:

- Matt Fulton
- Jacqui Jashari
- Alex Wade

Key messages

Funding for OSP extended for next 12 months. Issues around revenue sources within government (particularly loss of revenue from LotteryWest and TAB) making long-term funding problematic.

Summary: Good outcome given that WAMBA has only been operating under this model for a short period.

Assessment against defined criteria:

Sustainability _____	40%
Participation _____	54%
Governance _____	67%
Priorities _____	53%
Community reach _____	34%
Regional and junior development _____	31%

Recommended short-term actions:

1. Conduct a board evaluation every quarter (WestCycle have an evaluation model)
2. Conduct a review of WAMBA's strategic and implementation plans every quarter
3. Conduct membership satisfaction surveys every 12 months

4. Update constitution and actively encourage clubs to do the same (using a WAMBA model)

Recommended long term actions:

1. Look for funding streams other than DSR (working with WestCycle)
2. Continuity planning
3. Look to build a financial reserve
4. Update vision and strategic plan

Things we need to do:

1. Reinforce child-safeguarding procedures with all clubs/associations
2. Reinforce Sports betting and Match fixing as part of High performance and coach development
3. Reinforce performance enhancing drug policy as part of High performance and coach development

Notes on areas where we didn't rate highly

Community reach:

To rate highly need to have more programs focusing on areas such as at risk youth, at risk communities etc

Regional development:

To rate higher need to have undertaken some programs in the goldfields, the wheatbelt and the Kimberly.

Also need to have greater involvement in the Midwest (Geraldton) and Great Southern – particularly Esperance.

Policy 13 research:

Key note: Research is focussed on area around Kalamunda because:

1. Historical data on rider numbers readily available;
2. Area has seen significant growth in both trails and riders in a short period of time;
3. High rider volume
4. Water quality measured.

New material:

Kalamunda shire has a water monitoring station in the valley. Data from this station can provide empirical data about the impact of trail development in the valley.

KMBC have submitted and received a favourable response from DoW to an application to have the area around the Kalamunda Circuit and the Valley excised from the catchment area. A decision on the bid was deferred by the DSR Collaborative Working Group *until* the PPMP is released.

Kalamunda Shire maintains a water quality monitoring station on Piesse Brook which forms part of a larger DoW dataset. Unfortunately it is too far south to provide relevant data turbidity and hydrocarbon level around Jorgensen Park or from the Kalamunda Circuit. Additionally, last dataset publically available is from 2012 which is before:

- (a) Significant trail and use growth;
- (b) Changes in upstream land usage

Research material:

Current stream inflow levels into dams are at 7%

(<https://www.watercorporation.com.au/water-supply-and-services/rainfall-and-dams/sources>)

State government position is that reliance on steam inflow into dams will decrease (<https://www.watercorporation.com.au/water-supply-and-services/rainfall-and-dams/sources>)

Stream inflow levels by dam are not readily available

Dams

1. Bickley pumpback dam
2. Canning dam
3. Churchman Brook dam
4. Conjurunup Pipe head dam
5. Lower Helena pumpback dam
6. Mundaring weir (dam)
7. North Dandalup dam
8. Sampson dam
9. Serpentine main dam
10. Serpentine pipe head dam
11. South Dandalup dam
12. Stirling dam
13. Victoria dam
14. Wungong dam

Bickley pumpback dam: Fed back into Victoria Dam for treatment

Lower Helena pumpback dam: Fed back into the Mundaring Weir for treatment

Dams will still be relied upon despite reduced stream inflow. In addition, strategies being explored to increase run-off¹ in certain areas

Dams currently being used to store water and this role will increase with plans to move water from dams that have high stream inflow to other dams

Consideration being given to using dams to store recycled water to improve the water quality

Source: (<https://www.watercorporation.com.au/-/media/files/about-us/planning-for-the-future/water-forever-50-year-plan.pdf><https://www.watercorporation.com.au/-/media/files/about-us/planning-for-the-future/water-forever-50-year-plan.pdf>).

Need to understand:

- Environmental Protection Authority's *Position Statement No. 9 on Environmental offsets*
- *Forest Management Plan 2014–2023*

Based on success of trials in the Wungong catchment area, consideration is being given to more intensive catchment management at:

1. Stirling Dam (Harvey);
2. Harris Dam (Collie);
3. Phillips Creek Dam (Manjimup);
4. Manjimup Dam (Manjimup);
5. Ten Mile Brook Dam (Margaret River); and
6. Big Brook Dam (Pemberton).

¹ See also <https://www.watercorporation.com.au/water-supply-and-services/solutions-to-perth-water-supply/dams/catchments>

Focus of catchment management is on improving run-off through management of vegetation but it has to be considered that these areas will be given a higher priority in terms of protection against perceived contamination risk.

Source: <https://www.watercorporation.com.au/-/media/files/residential/water-supply-and-services/water-forever-south-west/water-forever-south-west-final-report.pdf>

2008 Water report assessed mountain bike riding as low to medium risk identifying the following risk:

1. Pathogen contamination risk from people remaining in the area for a long period of time
2. Rubbish disposal from people camping in the area (Munda Biddi)
3. Increased turbidity from soil displacement
4. Spread of forest disease

By comparison, horseback riding received a high and low risk profile, trail bike riding medium to low (higher than mountain bike riding), Rally Australia a high to medium, bushwalking high and low.

Most of the report's attention was focussed on the area to the south and east of Mundaring Weir with little or no commentary on activities/risks in the area around the Camel Farm or the Valley. The emphasis may be significant in relation to **Forsyth's Mill**

Source: https://www.water.wa.gov.au/_data/assets/pdf_file/0003/4971/72102.pdf

It can be anticipated that similar risk profiles and mitigation recommendations will be made for other areas.

Notes on risks:

Given the expectations that reliance on stream flow in dams will decrease it is reasonable to expect that objections to increased recreational activities in the areas around Mundaring Weir and Victoria Reservoir will decrease.

Given the efforts to increase stream flow between 2005 and 2015 in the vicinity of the Wungong Dam, there is likely to be continued resistance to increased recreational activities adjacent to the catchment area of that dam.

The focus on increased stream flow through vegetation management for the **10 Mile Creek Dam** and the **Big Brook Dam** (Margaret River and Pemberton respectively) may see far greater focus on risk in those areas.

Risk areas are therefore in order of priority:

5. Pemberton (most proximate to dam with high stream flow potential);
6. Margaret River;
7. Wungong;
8. Forsyth's Mill
9. Kalamunda Circuit

<http://www.abc.net.au/radionational/programs/offtrack/tracking-the-environmental-impact-of-mountain-biking/6559202>

Points of contact:

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