



Committee Meeting 8-2015

Date: 22nd December 2015

Time Start: 18:30

Location: DSR

Attendees:

- Louise Wallace (LW)
- Jodie Stembridge – Westcycle (JS)
- Ben Pruden (BP)
- Alex Wade (AW)
- Richard Coker – WestCycle (RC)
- Peta Demidenko – WestCycle (PD)
- Mike Young (MY)
- Tony Tucknott (TT)
- Vilma Fitzgerald (VF)

WAMBA's Vision:

Mountain biking is recognised as a mainstream, positive and family-friendly activity, where everyone is or knows a mountain biker.

And for Western Australia to embrace sustainable mountain biking as a leading recreational and tourism experience by delivering opportunities, maximising participation and sharing the benefits.

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1. Apologies

The following apologies were received by email:

- Amy Chapple
- Graeme Adams

2. Minutes from Previous Meeting & Issues from Action Item List

The minutes from 1st December were accepted as accurate and all actions have been completed or carried over to current **Action Items List**.

3. Treasurer’s Report/ Financial Update

Balance at 1 st December 2015:	\$48,067.86
Balance at 21st December 2015:	\$36,682.86
<i>Total in</i>	<i>NIL</i>
<i>Total out</i>	<i>\$11,385.00</i>

Received cash from:

- Nil

Spent cash on:

- Murray Valley Project Progress Claim 2 – Common Ground Trails \$11,385.00

Awaiting Cash From:

<i>Details</i>	<i>Comments</i>	<i>Amount</i>
Alcoa - Invoice #53 for Dwellingup 100 Sponsorship		\$4,950.00
Lotterywest – Progress Claim for Green Trails Project		\$4,235.00

Grants not acquitted or claimed to date:

<i>Details</i>	<i>Comments</i>	<i>Amount</i>
Lotterywest - Green Trails Project	See note below - \$4,235.00 progress payment claimed from Lotterywest on 20/12/15	\$6,855.00
Lotterywest – Murray Valley Project	All grant money received by WAMBA upfront 1/4/2014	\$0

Future Withdrawals/ Payments Outstanding:

<i>Details</i>	<i>Comments</i>	<i>Amount</i>
Project 17 – Langford Park Maintenance	To be invoiced when complete	\$5,500.00
Murray Valley Project	Concept design not yet complete, variation pending. Detailed design to be tendered.	\$8,965.00
KMBC Green Trail Works	Progress claims 3 & 4 to be invoiced when complete; \$2.660 overpayment credited to claim #3	\$17,483.00
Amts collected for Dwellingup & Jarrahdale		\$TBC
Awesome Foundation Grant 2014	Unallocated as yet	\$1,000.00
Trievents – D100 agreement	Invoice to be paid when cash received from Alcoa	\$4,950.00

Actions:

- Approval for expense claim – Louise Wallace to be reimbursed \$275 for purchase of WAMBA Banner
- Treasurer to review and confirm amount allocated to Dwellingup & Jarrahdale maintenance remaining from fundraising
- Treasurer to review and update budget to confirm total unallocated amount
- Treasurer to request BAS from Accountant for GST prior to AGM 2016

4. President's Report

No report was given for this meeting.

5. Trails Projects Update

Report from Ben Pruden and WestCycle:

▪ South West Master Plan (SWMP) – Implementation

WestCycle have been given the go-ahead by the South West Development Commission to apply for Royalties for Regions funding to develop three priority areas as part of the SWMP implementation – Collie/ Wellington, Margaret River and Pemberton. WestCycle are currently working with WAMBA and the Department of Parks and Wildlife (DPW) on a business plan to be submitted in early 2016.

▪ Perth & Peel Master Plan (PPMP)

Stakeholder consultation with the DPW Districts and local government is taking longer than expected, leading to delays in the project, which is also delaying building plans. However, stakeholder buy-in is vital for the success of this project. The explosion of unsanctioned trail building in the Perth Hills is also straining relationships between the DPW Districts and the mountain bike community, negatively impacting on the progress of this project. After WAMBA's meeting with DPW and clubs on this issue, KMBC have been given the go-ahead to redevelop Kalamunda circuit. Goat Farm will also get a facelift.

The next PPMP Steering Committee meeting will be held early January 2016, with the focus on getting a realistic timeline established.

▪ Mountain Bike Management Guidelines

DPW still working through public comments. A response to the public and clubs is needed.

Action: Follow-up with Danielle Stone about progress of guidelines (Louise).

▪ Murray Valley Trail Plan (Lane Poole Reserve)

Surveys have been done. Detailed design is ready to start. There is currently no funding available, though options are being explored.

6. Agenda Items

No.	Item/ Status/Decision / Action	Who is Responsible
1	<p>National Series Rounds at Pemberton (January 2016)</p> <p>An update on what's happening with the two National Rounds being held in Pemberton on Australia Day weekend next year. A significant amount of lobbying to MTBA by Tony and Mark Hudson led to two XC National rounds being held in Pemberton for 2015 and 2016. Double header weekend means more UCI points and cash on offer. Riders + nation get UCI points, which leads to more Olympic places (currently 2 men and 1 woman for Rio 2016).</p> <p>Planning going well, with new trail being built. Looking for volunteers to help out during event.</p>	Tony

2	WA Junior State Team	Jodie
	<p>An update on what's been happening with the state team so far, and plans for the lead-up to the Nationals Champs in March 2016.</p> <ul style="list-style-type: none"> ▪ <i>Team casual shirts and race jerseys</i> – team shirt design has been finalised and order ready to place. Race jersey design is still being worked on. ▪ <i>Team Support Staff</i> – in collaboration with Toby Hodgson (WestCycle), the role responsibilities for Team Coach and Team Manager were finalised and emailed out to the applicants. Graeme Adams was the only person to apply for the role of Team Coach and has accepted the role responsibilities. His application is being considered by the State Team Selection Panel for endorsement. The volunteer who applied for the Team Manager role had to withdraw their nomination unexpectedly due to personal reasons. The role responsibilities will now be managed primarily by Jodie Stembridge. Consideration will need to be given as to who will perform the Manager duties during the event. ▪ <i>Newsletter/ Communications</i> – a newsletter will be produced and emailed out to riders and parents early January with information on the shirts/ jerseys, team support staff, funding & fundraising and other relevant information. <p>Decision: Committee unanimously approved the payment of state team shirts by WAMBA, who will then invoice individual athletes for reimbursement. Shirt order needs to be submitted to the supplier by tomorrow (23rd), which requires a 50% deposit.</p>	
3	<p>WAMBA Strategic Planning Session with WestCycle</p> <p>Background: With two full time people now employed through WestCycle to work on mountain biking, now is a good time to look at deliverables required by DSR in the first year of implementing the state strategy, as well as WAMBA's first year operational plan, and ensure we are adequately resourced and have the capacity to deliver what's required to be successful.</p> <p>That is, who is available to do the work, how much time can they contribute, what skills/ knowledge is required and how do we fill the gaps between the resources we currently have and what is needed.</p> <p>It's been suggested the first step would be to hold a WAMBA Committee Strategic planning session in January, which would be facilitated by WestCycle and include:</p> <ul style="list-style-type: none"> ▪ Input from WestCycle, introducing Peta and Richard, and sharing their roles and remit to support WAMBA ▪ Seek agreement for WAMBA's draft Strategic Plan ▪ Exploring creating a portfolio model to allow WAMBA committee members to become more strategic and provide a guidance framework for operations ▪ Allow committee members to work with WestCycle on small focused projects <p>Richard has done a similar planning session with the Munda Bididi Trail Foundation, which proved to be a successful exercise for them.</p> <p>Discussion: An outline of how the portfolio model would work and what the planning session program would look like.</p> <p>An example of the portfolios for the implementation of the WA MTB Strategy:</p> <ul style="list-style-type: none"> ▪ Communication & Marketing Plan 	Richard

	<ul style="list-style-type: none"> ▪ Club Engagement & Support ▪ Trail Development ▪ Participation ▪ MTB Qualifications & Standards ▪ Race Development & Support 	
4	John Hughes Slopestyle	Jodie
	<p>Background: The next Slopestyle event will be held in Victoria Park, April 2016. This is an ideal opportunity to promote mountain biking to the general community, as well as communicate the Perth & Peel Master Plan (PPMP) out to a wider audience. It is hoped the draft PPMP document might be available to release for public consultation in time for this event.</p> <p>An expression of interest to be involved has already been made to the City of Victoria Park.</p> <p>Discussion: Ideas for how WAMBA and WestCycle could be involved in this event.</p> <p>Action: Speak with event organiser, Trievents about WAMBA's involvement (TT).</p>	

7. AOB

No.	Item/ Status/ Decision / Action	Who is Responsible
1		

Meeting Closed: 20:15pm

Next Meeting: 2nd February 2016 (DSR)