



WAMBA Committee Meeting 10-2014

Date: 24th February 2015

Time Start: 18:30

Location: DSR

Attendees:

- Jodie Stembridge
- Nigel Wade

Agenda:

1. Apologies.....	2
2. Minutes from Previous Meeting	2
3. President's Report.....	2
4. Treasurer's Report	2
5. Action Items	3
6. AOB	5

1. Apologies

The following apologies were received by email:

- Louise Wallace
- Jake Hannah
- John Wallace
- Sam Russell
- Phil Wilson
- Marilena Stimpfl
- Ian Humphries
- Dave Willcox

2. Minutes from Previous Meeting

As only two people attended, this action will be held over until the next committee meeting.

3. President's Report

From Louise Wallace:

A weekly President's Report is emailed out each Friday – the most recent being 20th February.

4. Treasurer's Report

From Nigel Wade:

Balance at 28th January 2015: \$57,630.58

Balance at 24th February 2015: \$57,695.58

Received cash from:

- Memberships

Spent cash on:

- Nothing

Awaiting cash from:

- Lotterywest for green trails \$13,750

We owe:

- KMBC green trail works \$24,580
- Pemberton Camp coaching \$1,000

5. Action Items

No.	Item/ Status/ Action	Who is Responsible
1	<p>MOU to be set up between WestCycle (WC) and WAMBA</p> <p>Status: In progress.</p> <p>Getting closer to an agreement on the MOU. Louise set to sign off on it today (24th), noting that Schedule 1 (Activity Key Results) is subject to change.</p> <p>Clint Shaw has resigned from Westcycle. In the interim, Matt Fulton is the acting CEO. Westcycle have advised that our first progress report will be sent out next Friday (6th March).</p>	Louise
2	<p>WA Mountain Bike Strategy</p> <p>Status: In progress.</p> <p>Westcycle are currently reviewing and actioning all the comments received during the consultation period. A meeting to review the first draft implementation plan is scheduled for today. Sarah has taken on WAMBA's 3 year strategic plan and first year priorities to align with this.</p> <p>Official launch of strategy likely to be after Bikeweek.</p>	Louise
3	<p>South West Mountain Bike Master Plan (SWMP)</p> <p>Status: In progress.</p> <p>Next meeting TBC. Will discuss close out of community comments today at state strategy meeting.</p>	Louise
4	<p>Perth-Peel Mountain Bike Master Plan (PPMP)</p> <p>Status: In progress.</p> <p>First committee meeting has taken place. Onto identifying potential locations for tracks. Ben Pruden has been asked to step in for any meetings that Louise can't make.</p>	Sam/ Ian
5	<p>WAMBA Strategic Plan & Constitution</p> <p>Status: In progress.</p> <p>She has met with more club presidents to discuss support for WAMBA's new governance model and strategic plan, including:</p>	Louise

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	<p>1. An update on the WAMBA/ WestCycle relationship and direction of WAMBA.</p> <p>2. Gain support for WAMBA to be recognised by affiliated clubs as the peak body for MTB. This will need to be voted on and minuted at the AGM.</p> <p>3. Top 5 priorities for WAMBA for 2015.</p> <p>There has been some really positive feedback so far. More meetings are scheduled.</p> <p>Louise and Jodie need to have another meeting with Jacqui (DSR) to confirm how/ when we change the constitution, and how we start the process of recruiting new board members (including deciding what skills/ experience are needed to ensure our strategic goals are achieved).</p>	
6	Murray Valley Trail Plan	Sam
	<p>Status: In progress.</p> <p>The concept plan is still underway. Was delayed by fires but should be completed soon.</p>	
7	Manning Park Mountain Bike Strategy	Phil
	<p>Status: In progress – no update.</p>	
8	DPaW Mountain Bike Guidelines	Danielle
	<p>Status: In progress – no update.</p>	
9	Mountain Biking Code of Conduct	Louise
	<p>Status: In progress – no update. Waiting on the finalisation of the guidelines.</p>	
10	High Performance Advisory Committee	Louise
	<p>Status: Paul DeKlerk (Peel President) attended the DSR/ Westcycle Cycling High Performance Strategy Review meeting last week. He has submitted a response to survey on behalf of WAMBA.</p>	
11	Formal Agreements between WAMBA and Clubs/ Groups	Louise
	<p>Status: In progress – no update.</p> <p>Action: To help develop the formal agreements (Ben).</p>	
12	Maintenance Service Agreements between DPaW and Clubs/ Groups	Louise
	<p>Status: Louise has received feedback from all the clubs on their maintenance agreements with DPaW. There seems to be some misunderstanding and lack of clarity around them. Danielle Stone has provided answers to queries about the audits and guidelines.</p> <p>Action: To email Danielle’s answers to the committee (Jodie).</p>	

	Action: All club reps to pass this information onto their clubs.	
13	TrailsWA Website	Jodie
	<p>Status: In progress – no update.</p> <p>It's been suggested that before we update the information on the TrailsWA website, we need to ensure the site is satisfactory for our needs.</p> <p>Action: Ask clubs and members to have a look at TrailsWA website and provide feedback whether they think it's useful and needs improvement (Jodie).</p>	
14	BankWest Happy Communities Grant	Margaret
	<p>Status: Tools still to be purchased for WAMBA trailer using this grant. However the trailer registration has lapsed, and so needs to be deemed road worthy before it can be re-registered. Have to liaise with Lindsay as it's at his house.</p> <p>The query was raised as to what happens to the trailer once it's re-stocked – how will it be used and where will it be located? Minutes dated 27th May note that it was unanimously decided to re-stock the trailer with hand tools using the BankWest grant. The trailer could then be used by any club/ group who wants it. Still a question mark around where it will be located.</p> <p>Action: Pick up trailer up from Lindsay's and put it over the pits (Ben).</p> <p>Action: Get an inventory of tools needed to restock the trailer from Lindsay. Buy tools with \$1000 grant (Margaret).</p>	
15	2015 WAMBA AGM	Jodie/ Louise
	<p>Status: In progress.</p> <p>Probable date and location is Saturday 25th April 2015 at Collie. Further progress on this ties in with the follow-up meeting Louise and Jodie need to have with Jacqui (DSR) in relation to the constitution and change of governance model.</p> <p>Action: Coordinate with John Wallace to confirm what's happening over the weekend (Louise).</p>	

6. AOB

Not applicable.

Meeting Closed: 19:05

Next Meeting: 31st March 2015 (Skype)