



Committee Meeting 8-2017

Date: 27th February 2018

Time Start: 18:30pm

Location: Sport and Recreation (WA) training room

Attendees:

- Alex Wade (AW)
- Jodie Stembridge (JS)
- Margaret McIlroy (MM)
- Bryan Stevenson (BS)
- Vilma Fitzgerald (VF)

WAMBA's Vision:

Mountain biking is recognised as a mainstream, positive and family-friendly activity, where everyone is or knows a mountain biker.

And for Western Australia to embrace sustainable mountain biking as a leading recreational and tourism experience by delivering opportunities, maximising participation and sharing the benefits.

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1. Apologies

The following apologies were received by email:

- Ben Pruden (BP)
- Peta Demidenko – WestCycle (PD)

2. Minutes from Previous Meeting

The minutes from 30th January (7-2017) meeting haven't yet been circulated to committee members for review and approval.

Outstanding actions have been added to the *WAMBA Committee Meeting Action Items* spreadsheet.

3. Treasurer's Report

The Treasurer's Report from 29th January to 27th February 2018 was circulated to the committee for review prior to the meeting. The report was unanimously approved for inclusion in the minutes and is attached at the back of the minutes.

Account Balance

Balance at 28 th January 2018	\$16,030.54
Balance at 27th February 2018	\$16,245.54
<i>Total in</i>	<i>\$215.00</i>
<i>Total out</i>	<i>\$NIL</i>

4. President's Report

The latest report from AW was emailed to the committee for review prior to the meeting. It was unanimously approved for inclusion in the minutes and is attached at the back of the minutes.

5. Agenda Items

No.	Item/ Status/Decision / Action	Who is Responsible
1	Policy 13	Alex
	<p>Discussion: KMBC have submitted their Change.org petition and been invited to speak with the Minister's Chief of Staff and Water Policy Advisor. WestCycle will be having a meeting with Parliamentary Secretary to the Minister for Water shortly. AW has invites to also speak with Water Policy Advisor and Parliamentary Secretary to the Minister for Water. All good results for MTBing – ensuring those involved are aware that mountain bikers are taking a keen interest in the review.</p> <p>Interagency working group still doing their thing and have acknowledged the KMBC petition, but aren't waiting for an outcome before submitting their report to the Minister.</p> <p>KMBC requested the support of WestCycle for their petition, but WestCycle declined due to the risks of a public review further delaying MTB plans.</p>	
2	Jarrahdale Trails	Margaret/ Alex
	<p>Update from MM: Trail signage audit continuing. Need to review the trails maintenance agreement.</p> <p>Update from AW: Parks & Wildlife have advised KMBC that any proposed formal structure for a club to adopt the trails at Jarrahdale and Turner Hill will need to involve WAMBA. AW has had a discussion with Jeff Phillips, who lives near Secret Harbour, works for Alcoa and wants to be a part of things with these trails. He is a part of a group from Alcoa who have recently done some trail maintenance at Turners. Parks & Wildlife have indicated they would be very keen to have someone who lives close to the trails to be their "go-to person". It was agreed to ask Jeff if he wishes to become a member of the WAMBA committee, so he can be our rep with the Southern Hills Mountain Bike group.</p> <p>Action: invite Jeff to become a member of the WAMBA Committee (AW).</p>	
3	Goat Farm Redevelopment	Margaret
	<p>Update: WestCycle have met with Common Ground Trails to discuss the continuing delays in getting the concept plan finalised. A clear deadline to deliver has been given.</p> <p>Signage will be finished by Parks & Wildlife. There is some concern about what happens to the Lotterywest application if the MTB Manager role finishes before the application is submitted.</p>	
4	Joondalup Trails	Bryan
	Update: a letter of support from WAMBA has been provided. No further progress at this stage.	
5	Race Calendar	Bryan
	It was discovered that the Karri Cup had been scheduled for the same weekend as the Duo 50. PMBC were a bit rattled and AW was engaging with Jim Sale - the chairman of the organising committee for the Karri Cup - to try and get them to move there event to another weekend. Unfortunately at this late stage there is	

	<p>always going to be clash and the proposed alternative dates (in consultation with Chris Park and Dean Wright) were intended to minimise the conflict. In the end, the Duo was removed from the calendar.</p> <p>It's an unfortunate mistake that highlights how much of a challenge coordinating the calendar is becoming and how important it is to start the ball rolling on next year's calendar as early as possible.</p>	
6	Controlled Burn Schedule	Alex
	<p>AW is looking for some support to talk to Parks & Wildlife about their burn schedule for 2018/2019 and how it will impact access to trails. This is an important issue that crosses a number of boundaries and we need to be making sure that rider interests are representing (including any potential clashes with events).</p>	
7	Affiliated Clubs – Compliance	Alex
	<p>Sought advice from Steve (Sport & Rec), but not really his area of expertise. Suggested getting Jackie involved and work with educating, rather than trying to fix what's wrong. Produce guidelines or do Sport & Rec have guidelines about pecuniary interest? Enforce non-compliance through funding – Lotterywest, Sport & Rec, sponsorship. Criteria of affiliating with WAMBA, with support of Sport & Rec and Parks & Wildlife.</p> <p>Being compliant is of benefit to club as they are protecting financial risk and have access to funding.</p> <p>Action: speak to Jackie (Sport & Rec) about what's available to assist us with this issue (AW).</p>	

6. AOB

No.	Item/ Status/ Decision / Action	Who is Responsible
1		

Meeting Closed: 19:45pm

Next Meeting: Tuesday 27th March 2018 (9-2017) at Sport & Recreation (WA)



Treasurer's Report February 2018.

Summary

Start Date

29 Jan 2018

End Date

27 Feb 2018

	Debits	Credits	Balance
Cash at the beginning of the period			\$16,030.54
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Receipts / Income			
MTBA membership		\$215.00	
Total receipts		\$215.00	
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Payments			
n/a	\$0.00		
Total Payments	\$0.00		
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Cash at the end of the period			\$16,245.54
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Net Movement in cash			\$215.00
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Grants			\$ 10,932.00
WAMBA funds			\$ 5,313.54

Date	Item	Debits	Credits	Balance
Murray Valley				
1/4/14	Grant – LotteryWest		24,750	24,750
19/1/15	Stage 1 & 2 invoice	-4,400		20,350
16/12/15	Stage 3 & 50% completion of stage 4	-7,150		13,200
19/10/16	Concept plan & final claim	-8,690		4,510
14/3/17	Refund to LotteryWest	-4,510		0
Kalamunda Green Trails				
7/2/13	WAMBA Every metre matters		11,000	11,000
7/2/13	Cycling Aust MBTA Grant		4,000	15,000
25/3/13	Grant – LotteryWest		33,000	48,000
6/11/13	KMBC invoice	-19,250		28,750
29/5/15	KMBC invoice	-2,600		26,150
16/12/15	KMBC invoice	-4,235		21,915
30/6/15	KMBC invoice	-17,483		4,432
19/8/14 Awesome Foundation				
			1,000	1,000
TBA Project 11 – Jarrahdale				
			5,500	5,500
Total				10,932

Operational	Strategic	Relationship
Current period		
Meet with Matt F Discussions with Steve Bennett RE compliance Esperance MTB Club RE school's curriculum WestCycle RE MTBWA P&W RE: 1. Jarrahdale 2. Controlled burn schedule	Matt F RE funding strategy Policy 13: 1. Stephen Watson 2. Chris Tallentire MLA, (Member for Thornlie) Parliamentary Secretary Water Code of Conduct	State Strategy Update
Next period		
Meet with Matt F	Affiliations	KMBC
Follow-up on Constitution and self-checks	2018 industry day	PDMBC/WAGE
Member census	Race analysis (Dean Wright)	Communications strategy/officer
Submit WAMBA constitution to WA Government (delayed by Christmas break)		

TASKS TO BE DELEGATED:

1. Set-up WAMBA on PayPal so that TrailForks donations can be receipted by WAMBA
2. Transition TrailForks "trail karma" to WAMBA in consultation with KMBC
3. 2019 race calendar
4. 2018 Industry day
5. Race calendar policy

TASKS TO BE FOLLOWED UP:

1. Conflict of interest guidelines
2. Website feedback page
3. Committee member email addresses
4. Club contact records

Recommended short-term actions:

1. Conduct a board evaluation every quarter (WestCycle have an evaluation model)
2. Conduct a review of WAMBA's strategic and implementation plans every quarter
3. Conduct membership satisfaction surveys every 12 months
4. Update constitution and actively encourage clubs to do the same (using a WAMBA model)

Recommended long term actions:

1. Look for funding streams other than DSR (working with WestCycle)
2. Continuity planning
3. Look to build a financial reserve
4. Update vision and strategic plan

Things we need to do:

1. Reinforce child-safeguarding procedures with all clubs/associations
2. Reinforce Sports betting and Match fixing as part of High performance and coach development
3. Reinforce performance enhancing drug policy as part of High performance and coach development

Notes on areas where we didn't rate highly

Community reach:

To rate highly need to have more programs focusing on areas such as at risk youth, at risk communities etc

Regional development:

To rate higher need to have undertaken some programs in the goldfields, the wheatbelt and the Kimberly.

Also need to have greater involvement in the Midwest (Geraldton) and Great Southern – particularly Esperance.