



Committee Meeting 7-2017

Date: 30th January 2018

Time Start: 18:30pm

Location: Sport and Recreation (WA) training room

Attendees:

- Alex Wade (AW)
- Jodie Stembridge (JS)
- Margaret McIlroy (MM)
- Bryan Stevenson (BS)
- Ben Pruden (BP)

WAMBA's Vision:

Mountain biking is recognised as a mainstream, positive and family-friendly activity, where everyone is or knows a mountain biker.

And for Western Australia to embrace sustainable mountain biking as a leading recreational and tourism experience by delivering opportunities, maximising participation and sharing the benefits.

Agenda:

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1. Apologies

The following apologies were received by email:

- Vilma Fitzgerald (VF)
- Peta Demidenko – WestCycle (PD)

2. Minutes from Previous Meeting

The minutes from 19th December (6-2017) meeting haven't yet been circulated to committee members for review and approval.

Outstanding actions have been added to the *WAMBA Committee Meeting Action Items* spreadsheet.

3. Treasurer's Report

The Treasurer's Report from 12th December 2017 to 28th January 2018 was circulated to the committee for review prior to the meeting. The report was unanimously approved for inclusion in the minutes and is attached at the back of the minutes.

Account Balance

Balance at 11 th December 2017	\$15,945.54
Balance at 28th January 2018	\$16,030.54
<i>Total in</i>	<i>\$85.00</i>
<i>Total out</i>	<i>\$NIL</i>

4. President's Report

The latest report from AW was emailed to the committee for review prior to the meeting. It was unanimously approved for inclusion in the minutes and is attached at the back of the minutes.

5. Agenda Items

No.	Item/ Status/Decision / Action	Who is Responsible
1	<p>Relationship with KMBC</p> <p>Discussion: confidential WAMBA meeting notes were inadvertently emailed the KMBC committee recently, which has led to a further breakdown of WAMBA's relationship with the club. AW has apologised to KMBC for the way our concerns about the club have been aired (via email rather than face-to-face discussion).</p> <p>WAMBA committee agreed to let things settle and monitor the situation for the time being.</p>	Alex
2	<p>New Club – Risk and Opportunities</p> <p>Discussion: a proposal from some members of KMBC to set up a new “club” to manage the southern trails. While having a motivated group dedicated to the maintenance and improvement of the trails at Dwellingup and Langford Park is a very desirable outcome, establishing a new group may delay the trail maintenance work that has already been started, and the composition of the group may make it difficult for Parks & Wildlife to support them. It is also desirable to have a different style of trail than the Kalamunda network – the community wants variety of trails.</p> <p>Parks & Wildlife have indicated they prefer a consultative format similar to that of the Goat Farmers Group, with a WAMBA rep in the group.</p> <p>Committee agreed to support the Southern Hills Mountain Bikers to manage Langford Park, Dwellingup and Turner Hill trails, and encourage members of KMBC and others in the community to join.</p>	Alex
3	<p>Policy 13</p> <p>Discussion: KMBC's Change.org petition to campaign for a full open, transparent and public review of Policy 13. If it fails, the community reaction is likely to create tension. If it succeeds, we don't have any idea how long a full public review will take - the last review started in 2008, the Committee conducting the review published their recommendation in 2010 and Policy 13 was released in 2012.</p> <ul style="list-style-type: none"> ▪ What happens if the public review takes a similar period of time? ▪ Will it impact event approvals? ▪ Will it slow approvals for maintenance and development works? ▪ How will key stakeholders (local government, DSR, DPAW) fund their submissions to a full review - in particular, will funds allocated to maintenance/development activities instead be reassigned to fund submissions? <p>AW has asked WestCycle to engage with Sport & Rec to help us understand whether these risks are real or not. Important to note that PPMP is based on public review not going ahead.</p> <p>Outdoors WA want stakeholder consultation for a combined response (all user groups).</p> <p>At this stage, the Policy 13 working group are working on their recommendations, and stakeholders will have input into these recommendations.</p>	Alex

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	May Carter from Sport & Rec (who is on the working group) has viewed our submission for feedback, so our submission is ready to go when needed. No more actions at the moment. Parks & Wildlife still working on their submission.	
4	WAMBA's Objectives for 2018	Alex
	<p>Discussion: off the back of the feedback from the 'Open letter to the mountain bike community', the intention had been to invite all mountain bikers to attend the first committee meeting for 2018 to discuss the challenges facing mountain biking across WA and to have input into the committee's priorities for the next 12 months. After confidential meeting notes were inadvertently sent to the KMBC committee, it was decided to put this on hold for the time being.</p> <p>Suggested objectives for 2018:</p> <ol style="list-style-type: none"> 1. Our social media presence needs improvement. 2. Our communications with the broader riding community could also be improved. 3. Educate the community on our role in relation to trail delivery and the differing roles of WestCycle and WAMBA. 4. Improve our relationship with affiliated clubs. <p>Suggested challenges:</p> <ol style="list-style-type: none"> 1. Policy 13 2. Funding for more trails 3. Unsanctioned trails 	
5	Affiliated Clubs - Compliance Issues	Ben
	<p>Discussion: responses received so far:</p> <ol style="list-style-type: none"> 1. KMBC have indicated they comply, but did not submit a self-check. 2. Cape Range Riders provided self-check and comply. 3. Cape Mountain Bikers have indicated they comply, but did not submit self-check and question was answered by a member of KMBC. 4. MRORCA – before the end of the year. <p>Key issue is the way one club is managing their finances and the way this non-compliance impacts other clubs and the community as a whole. Of particular concern is how this impacts Lotterywest grants.</p> <p>Action: seek advice from Sport & Recreation on how best to manage this issue (AW).</p>	
6	MTB WA Website	Jodie
	<p>Discussion: MTBWA website was officially launched over the weekend of the National XCO Round in Pemberton. It's the implementation of objective # 4 of the WA MTB Strategy, with a focus to raise the tourism profile of mountain biking in WA by providing a single portal through which mountain bike tourists can find all the relevant information for mountain biking in the state.</p> <p>The committee and the community are confused about where it sits in relation to both WestCycle and WAMBA's websites. More education/ explanation needs to be communicated out.</p> <p>Action: provide feedback on website to WestCycle (JS).</p>	

8	Sponsorship and Promotion Enquiries	Alex
	<p>Discussion: received an email enquiry from a member of the cycling community who used to work with Cycling WA about potentially sponsoring an event(s) or doing a joint venture to help generate revenue for the Association. And also from Pinkbike who is working with WAGE – they want to start discussions on a state wide campaign similar to what Pinkbike have just done for Tourism Tasmania.</p> <p>Action: have a discussion with WestCycle about both proposals (AW).</p>	

6. AOB

No.	Item/ Status/ Decision / Action	Who is Responsible
1	Goat Farm Redevelopment	Margaret
	Maintenance day after fire was a success. Final concept plan has been delayed again – final deadline given to Common Ground Trails.	

Meeting Closed: 20:00pm

Next Meeting: Tuesday 27th February 2018 (8-2017) at Sport & Recreation (WA)



Treasurer's Report January 2018.

Summary

Start Date

12 Dec 2017

End Date

28 Jan 2018

	Debits	Credits	Balance
Cash at the beginning of the period			\$15,945.54
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Receipts / Income			
MTBA membership		\$85.00	
Total receipts		\$85.00	
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Payments			
n/a	\$0.00		
Total Payments	\$0.00		
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Cash at the end of the period			\$16,030.54
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Net Movement in cash			\$85.00
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Grants			\$ 10,932.00
WAMBA funds			\$ 5,098.54

Date	Item	Debits	Credits	Balance
Murray Valley				
1/4/14	Grant – LotteryWest		24,750	24,750
19/1/15	Stage 1 & 2 invoice	-4,400		20,350
16/12/15	Stage 3 & 50% completion of stage 4	-7,150		13,200
19/10/16	Concept plan & final claim	-8,690		4,510
14/3/17	Refund to LotteryWest	-4,510		0
Kalamunda Green Trails				
7/2/13	WAMBA Every metre matters		11,000	11,000
7/2/13	Cycling Aust MBTA Grant		4,000	15,000
25/3/13	Grant – LotteryWest		33,000	48,000
6/11/13	KMBC invoice	-19,250		28,750
29/5/15	KMBC invoice	-2,600		26,150
16/12/15	KMBC invoice	-4,235		21,915
30/6/15	KMBC invoice	-17,483		4,432
19/8/14 Awesome Foundation				
			1,000	1,000
TBA Project 11 – Jarrahdale				
			5,500	5,500
Total				10,932

Operational	Strategic	Relationship
Current period		
Parks and Wildlife RE Goat farm, Langford Park, KMBC and MRORCA Clubs RE Constitutions and self-checks Responses: <ol style="list-style-type: none"> 1. KMBC complies (did not submit self-check) 2. Cape Range Riders provided self-check and comply 3. Cape Mountain Bikers complies (did not submit self-check and answered by Ivan) 4. MRORCA – before the end of the year WestCycle AGM 20170123 MTBAWA review of media release and informed of Website PMBC and Karri Cup organising committee RE calendar conflict Tony T RE Cottonwood classic	Policy 13 released to clubs. Provide response to P13 feedback from KMBC. Engaged with WestCycle RE P13 risk and mitigation	KMBC
Next period		
Meet with Matt F	Affiliations	KMBC
Follow-up on Constitution and self-checks	2018 industry day	PDMBC/WAGE
Member census	Race analysis (Dean Wright)	Communications strategy/officer
Submit WAMBA constitution to WA Government (delayed by Christmas break)		

TASKS TO BE DELEGATED:

1. Set-up WAMBA on PayPal so that TrailForks donations can be receipted by WAMBA
2. Transition TrailForks “trail karma” to WAMBA in consultation with KMBC
3. 2019 race calendar
4. 2018 Industry day
5. Race calendar policy

TASKS TO BE FOLLOWED UP:

1. Conflict of interest guidelines
2. Website feedback page
3. Committee member email addresses
4. Club contact records

Recommended short-term actions:

1. Conduct a board evaluation every quarter (WestCycle have an evaluation model)
2. Conduct a review of WAMBA's strategic and implementation plans every quarter
3. Conduct membership satisfaction surveys every 12 months
4. Update constitution and actively encourage clubs to do the same (using a WAMBA model)

Recommended long term actions:

1. Look for funding streams other than DSR (working with WestCycle)
2. Continuity planning
3. Look to build a financial reserve
4. Update vision and strategic plan

Things we need to do:

1. Reinforce child-safeguarding procedures with all clubs/associations
2. Reinforce Sports betting and Match fixing as part of High performance and coach development
3. Reinforce performance enhancing drug policy as part of High performance and coach development

Notes on areas where we didn't rate highly

Community reach:

To rate highly need to have more programs focusing on areas such as at risk youth, at risk communities etc

Regional development:

To rate higher need to have undertaken some programs in the goldfields, the wheatbelt and the Kimberly.

Also need to have greater involvement in the Midwest (Geraldton) and Great Southern – particularly Esperance.